



Hotel Reservation Request Form

Event Dates: April 19 - 24, 2009

Show Dates: April 21 - 23, 2009

HOW TO MAKE A RESERVATION:

Online www.aviationweek.com/conferences
 Fax (817) 410-3036
 E-mail MROHousing@GrapevineTexasUSA.com
 Phone (800) 457-6338 ext. 3531 or (817) 410-3531
 FOR QUESTIONS ONLY.
RESERVATIONS ARE NOT ACCEPTED VIA THE TELEPHONE.

Mail to:
MRO Housing Bureau
C/O Grapevine CVB
One Liberty Park Plaza
Grapevine, TX 76051

HOTEL RESERVATION AVAILABILITY:

Rooms are assigned on a first come, first-serve basis. Indicate at least four (4) choices, shown in preference order, i.e. 1st, 2nd, etc. If your first hotel choice is not available, you will be assigned to the next available hotel in preference order. The majority of the hotels are smoke-free and exceptions are marked with an asterisk (*). Smoking rooms are on a request basis only and not guaranteed.
Contact the MRO Housing Bureau to block 10 or more rooms.

Preference Rank	Official Aviation Week Hotels (Room rates do not include tax per night. Tax is 12% unless otherwise stated).	Distance to Convention Center	Single 1 bed (1-2 persons)	DbI/DbI 2 beds (2 persons)	Triple 2 beds (3 persons)	Quad 2 beds (4 persons)
SOLD-OUT	Gaylord Texan – Host hotel; standard room	0	\$199 +\$10 resort fee	\$199 +\$10 resort fee	\$219 +\$10 resort fee	\$239 +\$10 resort fee
SOLD-OUT	Gaylord Texan – Host hotel; Lone Star Tower	0	\$219 +\$10 resort fee	\$219 +\$10 resort fee	\$239 +\$10 resort fee	\$259 +\$10 resort fee
	Great Wolf Lodge	.9 mi/3 min	\$199	\$199	\$199	\$199
	Residence Inn DFW Airport North/Grapevine	2.0 mi/4 min	\$189	N/A	N/A	N/A
SOLD-OUT	Hyatt Place Grapevine	2.3 mi/4 min	\$149	\$149	\$159	\$169
	SpringHill Suites DFW Airport North/Grapevine	2.3 mi/4 min	\$164	\$164	\$164	\$164
	Comfort Suites DFW Airport North/Grapevine	2.4 mi/5 min	\$159	\$159	\$159	\$159
SOLD-OUT	Fairfield Inn by Marriott Grapevine	2.6 mi/6 min	\$139	\$139	\$139	\$139
	Baymont Inn & Suites DFW Airport/Grapevine*	3.3 mi/7 min	\$119	\$119	\$119	\$119
SOLD-OUT	Hilton Garden Inn Grapevine	3.7 mi/8 min	\$149	\$149	\$159	\$169
	Grand Hyatt DFW	6.5 mi/10 min	\$239	\$239	\$264	\$289
	Hyatt Regency DFW*	6.5 mi/10 min	\$199	\$199	\$224	\$249
	Sheraton Grand DFW - 15% tax – standard room	6.3 mi/10 min	\$189	\$199	\$209	\$219
	Sheraton Grand DFW - 15% tax – club level room	6.3 mi/10 min	\$229	\$239	\$249	\$259
	Westin DFW Airport – 15% tax	6.3 mi/10 min	\$189	\$189	\$199	\$209
	Wyndham DFW Airport North – 15% tax	6.3 mi/10 min	\$149	\$149	\$159	\$169
	Hilton Southlake Town Square – 13% tax	6.1 mi/13 min	\$199	\$199	\$219	\$239
	Marriott Solana Westlake – 13% tax	8.5 mi/15 min	\$189	\$189	\$189	\$189

Each reservation (one form per room) requires its own housing form. Send acknowledgement to (please print legibly):

First Name: _____ Last Name: _____

E-mail Address: _____ Company: _____

Sharing Room With: _____ # of Beds: _____ # of Children (under 12): _____

Special Requests (ADA accessible, smoking, etc.): _____

Arrival Date: _____ Time: _____ Departure Date: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Phone: _____ Fax: _____

Reservations will not be made without a valid credit card. Deposits, when required, will be charged to the CC number listed. Do not send checks:

Credit Card Type: _____ Number: _____ Exp. (valid until 5/09): _____

Cardholder Name: _____ Signature: _____

ACKNOWLEDGEMENTS

The MRO Housing Bureau will acknowledge your reservation by e-mail only. To ensure receipt, be sure that your server recognizes MROHousing@GrapevineTexasUSA.com. Review the acknowledgement for accuracy and print a copy for your records. If you do not receive an acknowledgement within **7 business days**, please contact the MRO Housing Bureau. You will not receive a separate confirmation from your hotel and please do not contact your selected hotel.

CANCELLATION POLICY & NO-SHOW POLICY

All cancellations must be made through the MRO Housing Bureau. All cancellations must be made online at www.aviationweek.com/conferences or received in writing (e-mail, fax or mail). Cancellations made after **February 18, 2009** will result in a **\$100.00 non-refundable penalty**. Cancellations made after **March 20, 2009** will result in a **\$200.00 non-refundable penalty**. This penalty is in addition to the hotel's cancellation policy. Hotel deposit and cancellation policies vary. Be sure to understand the hotel's cancellation/deposit policy, for this conference, before making your reservation.

RESERVATION CHANGES

Reference your housing system I.D. number and last name when making a reservation change. Access your reservation online at www.aviationweek.com/conferences or contact the MRO Housing Bureau, MROHousing@GrapevineTexasUSA.com, by **noon CST** on **April 17, 2009**. After this date and time, please contact your hotel directly.